
I B.A. & M.A. Redesign Updates
   a. Both projects are moving along quite well. We have a meeting scheduled for tomorrow with graduate programs and will hopefully have further updates after.
   b. Course Leaf will now be used for program revisions just like course proposals.
   c. Our goal is to get both proposals in by the end of summer so they can be addressed immediately in FA 2018.
   d. The M.A will likely be in place by FA 2019 with any luck
      i. The only thing that could cause hang ups would be the elevation of Literature to its own M.A as that could have to go all the way to the Chancellor’s office for approval if they decide it is a brand new degree. In that case, the process could take up to 2 years.
      ii. The other combined M.A. is moving along very well. The new courses will be approved in time and everything is on track.
         1. We have every reason to believe it should be approved by FA 2019
   e. The B.A. is a different matter
      i. 4 courses have already been approved
         1. Just a reminder that graduate courses no longer go through EAB. All courses now go to ECC.
         2. The four approved courses that are now at the college level for approval are 460, 461, Global Texts & Perspectives, and the new TPW course.
      ii. By the end of this summer our goal is to go into Course Leaf and propose the new B.A.
      iii. The discontinuation of the TPW degree needs to go to the Chancellor’s office for approval. It will be a concentration rather than its own degree.
      iv. We need a point person to work on the construction of the proposal and make sure each concentration is staying on track.
         1. SGS asked if anyone was willing to take on this role or if they wanted to nominate anyone.
         2. LS offered to take the lead as long as she had sufficient support from the program coordinators

II Update on Executive Orders
   a. The academic preparation executive order is forcing us to change the way our students are placed into their first-year writing courses
      i. We no longer use the English Placement test (EPT). Our students will now be assessed on multiple measures (High School GPA, courses taken, SAT scores).
These multiple measures will up-place students and declare that far more freshman are college ready when it comes to writing capabilities. However, it should be noted that multiple measures will not be up-placing students in math, just English.

In response, we are working to redesign our DSP because the students abilities aren’t changing, just their placement. We have a taskforce and have received funding to revamp the DSP since it now has to do more work for the students.

b. The other executive order which forces a revision to GE has caused a problem for A4 (Second Year Composition – SYC)
   i. Area E is no longer allowed to be used as an overlay and must bear 3 units.
   ii. In order to not go over the 48 GE units, we must eliminate A4 (most commonly ENG 214)
   iii. The responses and solutions to this problem have been changing by the minute.
   iv. Our interim Provost, Jennifer Summit, has charged the First Year Experience (FYE) taskforce with putting a new FYE course into Area E. This proposal has already made its way to BRC. Every department wants to have control over their Area E to help their retention problems in response to 2025.
   v. The newest proposal to save SYC is to take it out of GE and just have it be a university requirement.
   vi. There will be stipends available in summer for faculty to develop Area E courses.
   vii. Whatever the campus decides, it will begin in FA 2019.

1. LH clarified that every proposal still has to go before Academic Senate. He asked if this proposal will still have legs when that time comes?
   a. SGS said that there will be a meeting between all LCA Academic Senators on March 1st here in 485 at 12:00. SGS also pointed out that there are currently 3 LCA vacancies on Academic Senate and we are in desperate need of strong representation.
   b. SGS promised that one of those seats will be filled by someone from English. She asked if anyone is willing to fill that seat. We need to have a name by the end of this week. Having representation is crucial as this is perhaps one of the biggest decisions on the senate floor in a long time.

2. LH asked where the LCA Dean stands on the proposal
   a. SGS said that he fully supports the latest version as it’s the least disruptive to students

III New Budgeting Model
a. Our schedules are due on March 2nd and we are moving to a new system of budgeting. We are moving to the “Full Time Equivalent Student” (FTES) model which will be based on the marginal cost of instruction (MCI). We have a meeting scheduled for tomorrow to go over the new model and how we will create schedules from now on.
b. LCA has a higher MCI since we have lower course caps on our comp classes.
c. The budgets will be based on the historical MCI which we have not been given yet to construct the FA 2018 schedule.
d. This new model will force us to work across the concentrations because we are given an undergraduate target, a graduate target, and a general education target for the department as a whole.

IV EAB’s Roles in Department Expenditures
a. SGS posed rewriting a portion of the EAB bylaws to say that EAB should have a say in how we should spend money in the department. SGS proposed that EAB have approval over expenditures $3,000 and up. For example, the yearly Dickens Universe conference.
b. EAB approved the amendment to EAB section of Department bylaws.

V Hiring Update
a. Bridget Gelms will be joining us in the Fall as our newest tenure-track faculty member!!