EAB Minutes
Tuesday March 1, 2016
9:30-11:00 am


Old Business

1. Departmental RTP Policy Update: Tara, Bill, Sugie
   a. Tara will be sending out her new section (Narrative) to the RTP Subcommittee
   b. Discussion centered around the following general topics:
      i. Are we planning to delineate anything about the diversity of our dept?
      ii. Need clarity on what the department wants from candidates as opposed to—but also in addition to—what the Provost wants
      iii. We need to check models from departments that have made recent RTP updates (History, WGS)
   c. Professional Achievement and Growth (W. Christmas & G. Shahani submitted draft)
      i. At least 3 peer-reviewed journals (accepted, peer-reviewed or in press) in addition to other kinds of professional achievements OR book manuscript under contract
   d. Extensive discussion ensued over the pros and cons of separating different English programs in RTP
   e. “Peer Review” – Is it necessary to be more specific about what this means?
   f. English—as a discipline and as the SFSU department with all its concentrations—is unique and therefore requires more care on our part to guide our own candidates in the best way possible
   g. We need to make a distinction between going up for tenure & promotion as opposed to going up for full professor.
      i. There is a crisis of too few full professors—people may be intimidated
   h. In crafting this document, we need to remember the different set of circumstances our junior faculty have in the last 2 years, with hiring packages with research grants and lower teaching loads
      i. Discussion ensued over the book Scholarship Reconsidered and its four stated categories of “Professional Achievement and Growth.”
      i. What counts as scholarship is definitely changing and expanding, but we still need to be specific in this document.
   j. Bill noted that he and Gitanjali need a fuller list from other concentrations.
      i. Bill will contact the other Coordinators

2. Sugie announced that we now have a subcommittee to work on BA revision

3. There is an upcoming meeting with Trevor Getz to get set up on Teagle grant applications.
4. English Department Presentation to New Dean: Updates from Neil and Jace
   a. Neil reported that he spoke to Academic Tech about whether they could help us with a visual presentation. They said that if it’s a one-time use, they will not be able to help. However, if the project is also used for recruitment, we can definitely enlist their help.
   b. Jace showed one example of a visual presentation constructed with PPT.
   c. One suggestion was to send Andrew Harris a copy of the PPT with as much info as possible before he comes to SFSU, perhaps in May
   d. Discussion ensued about how we’d want to incorporate/feature/highlight students and their work as much as possible
   e. It was decided that Jace would show a more content-rich version of his ppt at April EAB meeting
   f. The English office will send a copy of Jace’s PPT to all EAB members

New Business

5. Commencement Plans
   a. English Dept. 2\textsuperscript{nd} annual Commencement will be \textbf{Thurs. 5/26}
      i. Please let students know and we’ll be sending out info
      ii. The end-of-semester Dept. meeting is directly preceding on the same day at 10 a.m.
      iii. Sugie asked all Coordinators to forward names for the Undergrad Honorees ASAP
      iv. This year, we’d like to have an undergrad AND grad speaker

6. MA Program Enrollments and 6\textsuperscript{th} Cycle update
   a. Please be sure to review the handout which was sent ahead
   b. MA programs are on the radar screen of Administration
   c. Need to come up with ideas of how to address enrollments