

EAB Minutes

**Tuesday March 1, 2016**

**9:30-11:00 am**

Present: P. Abeywickrama, W. Christmas, S. Goen-Salter, G. Green, L. Hanley, L. Heyer,  
J. Lederer, N. Lindeman, T. Lockhart,

Old Business

1. Departmental RTP Policy Update: Tara, Bill, Sugie
  - a. Tara will be sending out her new section (Narrative) to the RTP Subcommittee
  - b. Discussion centered around the following general topics:
    - i. Are we planning to delineate anything about the diversity of our dept?
    - ii. Need clarity on what the department wants from candidates as opposed to—but also in addition to—what the Provost wants
    - iii. We need to check models from departments that have made recent RTP updates (History, WGS)
  - c. Professional Achievement and Growth (W. Christmas & G. Shahani submitted draft)
    - i. At least 3 peer-reviewed journals (accepted, peer-reviewed or in press) in addition to other kinds of professional achievements OR book manuscript under contract
  - d. Extensive discussion ensued over the pros and cons of separating different English programs in RTP
  - e. “Peer Review” – Is it necessary to be more specific about what this means?
  - f. English—as a discipline and as the SFSU department with all its concentrations—is unique and therefore requires more care on our part to guide our own candidates in the best way possible
  - g. We need to make a distinction between going up for tenure & promotion as opposed to going up for full professor.
    - i. There is a crisis of too few full professors—people may be intimidated
  - h. In crafting this document, we need to remember the different set of circumstances our junior faculty have in the last 2 years, with hiring packages with research grants and lower teaching loads
  - i. Discussion ensued over the book *Scholarship Reconsidered* and its four stated categories of “Professional Achievement and Growth.”
    - i. What counts as scholarship is definitely changing and expanding, but we still need to be specific in this document.
  - j. Bill noted that he and Gitanjali need a fuller list from other concentrations.
    - i. Bill will contact the other Coordinators
2. Sugie announced that we now have a subcommittee to work on BA revision
3. There is an upcoming meeting with Trevor Getz to get set up on Teagle grant applications.

4. English Department Presentation to New Dean: Updates from Neil and Jace
  - a. Neil reported that he spoke to Academic Tech about whether they could help us with a visual presentation. They said that if it's a one-time use, they will not be able to help. However, if the project is also used for recruitment, we can definitely enlist their help.
  - b. Jace showed one example of a visual presentation constructed with PPT.
  - c. One suggestion was to send Andrew Harris a copy of the PPT with as much info as possible before he comes to SFSU, perhaps in May
  - d. Discussion ensued about how we'd want to incorporate/feature/highlight students and their work as much as possible
  - e. It was decided that Jace would show a more content-rich version of his ppt at April EAB meeting
  - f. The English office will send a copy of Jace's PPT to all EAB members

#### New Business

5. Commencement Plans
  - a. English Dept. 2<sup>nd</sup> annual Commencement will be **Thurs. 5/26**
    - i. Please let students know and we'll be sending out info
    - ii. The end-of-semester Dept. meeting is directly preceding on the same day at 10 a.m.
    - iii. Sugie asked all Coordinators to forward names for the Undergrad Honorees ASAP
    - iv. This year, we'd like to have an undergrad AND grad speaker
6. MA Program Enrollments and 6<sup>th</sup> Cycle update
  - a. Please be sure to review the handout which was sent ahead
  - b. MA programs are on the radar screen of Administration
  - c. Need to come up with ideas of how to address enrollments