

English Advisory Board Meeting Minutes

Tuesday, 2/2/16

9:30-10:30 a.m. HUM 485

In Attendance: P. Abeywickrama, J. Beach, W. Christmas, S. Goen-Salter, G. Green, L. Hanley, J. Lederer, N. Lindeman, T. Lockhart, L. Stec, C. Wilson

- Sugie reminded everyone that the RTP Revision Subcommittee will be meeting directly after this meeting today from 10:30-11
  - o The Subcommittee will be bringing EAB a draft soon
  - o Lots of departments are submitting such revisions for the new dean; we hope to have a new policy in place this semester to present
- The Nominations & Elections Committee needs to nominate a new department chair & set up elections within the next few weeks.
  - o A call for nominations will go out soon; contact David Olsher if you have a nomination
  - o Sugie is willing to run for a second term.
- Sugie announced that she'd like EAB to put together a presentation on our department for the new dean.
  - o Ideas:
    - Our Dept, has a perception problem with upper administration; this is an opportunity to counter that and frame our own programs
    - MA/grad program presentation
    - 6<sup>th</sup> Cycle Review
      - As yet, no administrative follow-up, so we have no Concluding Action Memo
      - The report says the grad programs need visibility AND that our advising is uncompensated. How do we talk about this?
    - Slideshow in concert with a document for easy reference
    - Start with what is unique about our department, then look for supporting evidence & documentation
    - Andrew Harris is a historian: use Steve Arkin's history as a prelude, then explain how our current 5 - year plan is being used
    - Concentrate on stories of our students & faculty, not empirical data/graphs, etc.
    - "A Day Without The English Dept" could be a way of highlighting the influence of the department on the entire university
    - Showcase faculty storytelling (versions of short videos like Troi's video the College made) so the Dean can begin linking names to faces
    - Use TESOL's 50<sup>th</sup> anniversary video
    - Have each concentration have a student and/or faculty member interviewed/featured
    - Highlight students who engage in boundary-crossing between concentrations
    - Include stories of our graduates who are now training other scholars, to give a sense of breadth & range of our faculty & graduating students
    - Interview students for MA program features, & faculty for BAs—could provide a nice link between scholarship & teaching

- TO DO:
  - Neil Lindeman will contact Academic Tech to see what is involved in putting together such a presentation, and whether they can help—by the next EAB meeting (3/2)
  - Priya will check with the College office /Chris Clark to see if they can help
  - Sugie asked everyone to bring 1 or 2 ideas for this presentation to the next meeting, AND indicate what resources we have & what we'll need