EAB Meeting – March 15th, 2020

Attendees:

- Gitanjali Shahani
- Jim Gilligan
- Geoffrey Green
- Jennifer Trainor
- Erin Macke
- Robert Kohls
- Bill Christmas
- Lyn Motai
- Jenny Lederer
- Summer Star
- Neil Linderman
- Loretta Stec
- Priya Abeywickrama
- Joan Wong

1. Expecting Cuts and Lower Enrollments – Gitanjali
   a. Gitanjali – Scheduling implications – reduce electives and reduce the number of multiple sections
      i. We have cut courses where there were multiple section courses in our programs
   b. Jenny –
      i. 620 is on the chopping block
   c. Gitanjali
      i. Advance planning helps us with this increased Primary Registration period.
   d. Priya
      i. MA TESOL has reduced by three and made plans for reduced CMS courses
   e. Bill
      i. How are we handling transfer student advising and enrollment? Usually there are advising times during summer for new transfers. Those help us out greatly with enrollments.
   f. Erin
      i. They don’t know how summer advising is going to happen. Orientation is going to be online. They will get back to us on the advising for transfer students.
   g. Gita
      i. Susan Shiminoff will get to us.
   h. Bill
      i. Will we get some number on potential on enrollments?
   i. Jace
      i. Our University updated numbers for enrollments but no direct targets have been given.
j. Jenny
   i. International students will most likely not be able to get new Visas.
   ii. Existing students who are still in the country should be fine, but even the
       students who went home may not be able to get back into the states.

k. Gita
   i. This ultimately means that more tenure-track will teach in the Writing Program.
   ii. Jennifer, can you tell us what this means?

l. Jennifer
   i. If we are shrinking course offering by the 15% in the Writing Program, the Major
      is going to 15%, and CMS is going down to 80%. The tenure-track moving into
      Writing Program will move entitled lecturers out. We will not able to
      accommodate desired times and dates, there is just no wiggle room. It is going
      to be very rough. It may come down to whether you want a specific course or
      the day/time.

m. Gita
   i. Also, about the CFA e-mail. It directly contradicts what the President has stated.
      They claim the cuts are “unfounded”. So far there is no inconsistency with what
      the provost and president has said. Larry doesn’t think there is reason to doubt
      what the President and Provost are saying either.
   ii. We also have a very big unhoused problem.

n. Erin
   i. 97 of our 305 were unhoused, this equates to 1/3 of our entire course offering.
      A2 was hit the hardest. 60% of 104s were unhoused. We also received an e-mail
      from Troi stating that we cannot put A2 or A4 on tentative. We have no options.
      We are going to have to be creative and use existing classrooms and move some
      into the English suite. It’s not ideal but we have no options.

o. Jennifer
   i. We have 12% of our schedule at 8 am. But we will have to increase that percent.
      We have more at 8am than any other LCA department by far.

p. Gita
   i. This does not affect all departments in the same way – COMM only has 4
      unhoused.
   ii. We cannot proceed like this every semester.

q. Erin
   i. We can’t assume that we are going to be completely online until we are
      officially told that.

r. Jennifer
   i. We can’t get Academic Resources to really work with us.

s. Erin
   i. Our plan is to move Grad Courses into English Controlled room (128, 401, 403,
      481, 485). If they are in 481 and 485 they will not be able to be after 5 pm.

t. Geoffrey
   i. We are being singled out for specific treatment and that indignity must be
      addressed. There has to be push back. There must be a justification for this.
u. Erin
   i. This problem has been growing for the past number of semesters. 40, 60, 77, 97 for the past 4 semesters.

v. Geoffrey
   i. We need to create plans and then take it up the food chain.

w. Jim
   i. Does the CBA have any coverage about this? Should we be in contact with Larry?

x. Gita
   i. I’ve already told him the issues, so he is aware.

y. Jenny
   i. We need to be aware that we most likely going to online in the Fall.
   ii. We should be able to split the larger courses to keep tenure track in the major and save lecturer jobs.

z. Gita
   i. We do not have the authority to make the changes that we are going online. We can do that once we hear official news.
   ii. With the budget reduction, we cannot add more courses when we are asked to reduce.

aa. Jennifer
   i. I’m going to try get approval for more online courses – but not sure how it would go.

bb. Pirya
   i. I agree that we cannot do this laying down, but I approve that Grad classes move into English controlled classrooms so we can partially solve this unhoused crisis.

cc. Gita
   i. Going to the documents we sent out with the zoom link.
   ii. Grading – credit or no credit by late May.

dd. Geoffrey
   i. Isn’t it if you get an F, you get No Credit.

ee. Jenny
   i. We would really insist that we do not give Incompletes during this crisis.

ff. Gita
   i. Faculty Affairs has also agreed that Incompletes are disastrous. But every instructor’s grades are their decisions. Coordinators can talk with their instructors.

gg. Priya
   i. Do we want to communicate with the grad teachers that this is happening?

hh. Jace
   i. We will need to put the grad classes on ARR and have the day/time in the footnotes.
   ii. Gita
      i. Is there anything else we want to follow up on?
jj. Jennifer
   i. Zoom times don’t see to be as synchronous. Student are finding that they have time conflicts due to this.