



Dr. Kenneth M. Gordon Memorial Scholarship

Sponsored by the Northern California Chapters of the
Society for Technical Communication

Scholarship Application

Personal Information

Last name	First name
Home phone	Work phone
Email address	Fax
Street address	
City	State, ZIP

Please note:

- Provide mailing address for August 2019.
- If personal information changes, please send updated information to the submission address.

Technical communication courses

Course title	Date completed (or "in progress")	Grade (if completed)	College

Check here if a list of additional courses is attached.

Please note:

- You should list all of your technical communication course work completed or in progress.
- You must list a minimum of three courses, at least one of which has been completed.
- You must be enrolled in a relevant program in an accredited Northern California college or university.

Required attachments:

- Personal statement (one or two pages) describing your achievements and career goals in the area of technical communication**
- Official transcript showing the technical communication courses listed on page one of this application**

Please note:

- You may ask your college to forward a transcript to the address below. However, if it arrives postmarked late, the committee will not consider your application.
- Alternatively, you can obtain a transcript from your college and include the sealed college envelope with this application.
- The committee does not consider unofficial transcripts.
- For courses in progress, obtain an enrollment verification form and include that.

- Program brochure or copies of college catalog pages describing the technical communication courses listed, with listed courses highlighted.**
- One or more letters of recommendation, each from someone who can help the committee evaluate your potential for success as a professional technical communicator.**
- Three samples of your technical communication work, each with a brief attachment describing the purpose and intended audience for the piece and your contribution in its development and/or production.**

Please note:

- The scholarship committee will not return materials.
- If you provide samples on electronic media, please also provide:
 - Printed instructions for use (including platform and application information)
 - Printed excerpts of representative elements (for example: screen shots of a multimedia piece or a photo storyboard for a video)

Submission information

Mail to:
 Gordon Scholarship Committee
 c/o Richard Mateosian
 2919 Forest Ave.
 Berkeley, CA 94705-1310

Postmark by: **30 June 2019**

Please note:

- Submit applications only to the above address.
- Include all materials in one mailing (except for transcripts mailed directly by your college). The committee cannot consider late or incomplete applications.