



DIVISION OF GRADUATE STUDIES
UNDERGRADUATE CERTIFICATE ADMISSIONS APPLICATION FOR
CONTINUING SFSU STUDENTS

Student and Certificate Information

Admission requested for the: _____ in _____
Semester/Year Certificate Program

Name: _____
Last First Middle

Student ID #: _____

E-mail: _____ Phone: _____

Address: _____
Street Address City State Zip Code

Current Overall GPA: _____ Current Earned Units: _____ Current Major/Program: _____

Certificate programs require you to identify a faculty mentor prior to admission

Identify your Faculty Mentor: _____

Student Signature: _____ Date: _____

Applications are due by August 15 for Fall admission or January 15 for Spring admission, unless the academic department requires an earlier deadline.

All signatures below are required in order to process your application for admission. Submit a completed original form to the English Department at english@sfsu.edu.

Certificate Coordinator

Certificate Coordinator's Name: _____ Signature: _____ Date: _____

Certificate Program Admission Criteria (see page 2). Please state what is attached:

Department Chair/Unit Director or Certificate Coordinator

Name: _____ Signature: _____ Date: _____ Approved

Denied

Graduate Dean or Designee

Name: _____ Signature: _____ Date: _____ Approved

Denied

Admission Criteria for the Certificate Program

Certificate in Computational Linguistics

- a brief (one paragraph) statement of interest
- submit an unofficial transcript with the application

Certificate in Special Study in TESOL

- must be upper division with a minimum 2.8 GPA
- a statement of interest (1-2 pages)
- submit an unofficial transcript with the application

Certificate in Technical and Professional Writing

- must have completed 56 semester units with a 2.0 GPA
- submit an unofficial transcript with the application